Southern states communication association

Convention

Program proposal form

Please type!

Program title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sponsor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of submitter/panel organizer:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Office phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Special room requests:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Av equipment requested:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rationale for av equipment:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Program copy

PROGRAM TITLE IN ALL CAPS:

Avoid subtitles if at all possible

Sponsor: full and complete and exact name of division or interest group

Chair: full name of panel chair, institution of panel chair

"title in quotation marks"

Author's full name, institution of author

"second title"

First author of second paper, institution of this author, and second author of second paper, institution of this author

Etc.

Respondent: name of respondent, institution of respondent

Note

Panels may have a "moderator" rather than a "chair"--but must have one or the other. Respondents are not required. The term discussant may be used if desired.

One or two sentence descriptions or explanations are permitted only when absolutely necessary, and should follow the rest of the program copy.

In the case of programs that involve "panelists" who are not presenting titled papers, follow this form:

Panelists:

Name of first panelist, institution of first panelist

Name of second panelist, institution of second panelist

Etc.

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Sample program copy

The natural history of a manuscript: authoring, reviewing, and editing

Sponsor: communication theory

Chair: kenneth n. Cissna, university of south florida

"from the perspective of the author"

Dean scheibel, loyola marymount university

"from the perspective of reviewer a"

Jill j. Mcmillan, wake forest university

"from the perspective of reviewer b"

Joann keyton, university of kansas

"from the perspective of the editor"

Kenneth n. Cissna, university of south florida

This panel explores the process of publishing an article in a scholarly journal, taking dean scheibel's recent article, "the cat with the `strat' comes back: a burkeian-weickian primer for organizing narrative," published in the spring 2002 issue of the *southern communication journal*, as the specific case.